



## Parent Registration Form for Drop in Care



Registration is \$25 for on scholar and \$45 for a family. Registration is due every 4 months from the date you register to continue using our services

To help us better care for your scholar while in our care, we need some information about them

To ensure privacy we will not share your information to anyone outside the We Play family.

Scholar #1: \_\_\_\_\_ DOB: \_\_\_\_\_ Sex: \_\_\_\_\_

Scholar #2: \_\_\_\_\_ DOB: \_\_\_\_\_ Sex: \_\_\_\_\_

Scholar #3: \_\_\_\_\_ DOB: \_\_\_\_\_ Sex: \_\_\_\_\_

Scholar #4: \_\_\_\_\_ DOB: \_\_\_\_\_ Sex: \_\_\_\_\_

Medical Insurance \_\_\_\_\_ Policy Number \_\_\_\_\_

Policy Holder \_\_\_\_\_ Preferred Hospital \_\_\_\_\_

Hospital Address \_\_\_\_\_ Phone No: \_\_\_\_\_

Primary Care Physician \_\_\_\_\_ Phone No: \_\_\_\_\_

### Parent Information

\*If the addresses are the same please just write same\*

#### Mother Information:

Name \_\_\_\_\_ Phone number \_\_\_\_\_

Address \_\_\_\_\_

\*please include city, state, and zip code

Email address \_\_\_\_\_

#### Father Information:

Name \_\_\_\_\_ Phone number \_\_\_\_\_

Address \_\_\_\_\_

\*please include city, state, and zip code

Email address \_\_\_\_\_

## **Authorized Pickups and Emergency Contacts**

In addition to the parents, only the following people will be allowed to pickup your scholars. Those selected as an emergency contact will be contacted first If weren't able to reach a parent in an emergency. Please select at least One emergency contact:

**Emergency Contact: Yes or No**

**Name:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_

**Phone No:** \_\_\_\_\_

**Emergency Contact: Yes or No**

**Name:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Emergency Contact: Yes or No**

**Name:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_

**Phone No:** \_\_\_\_\_

**Emergency Contact: Yes or No**

**Name:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

## **Important information about We Play Too!!**

We Play Too!! Was started March 2020 and we follow the creative curriculum. We offer Full time, Part time, Virtual learning, Summer camp, and Drop in hourly care. We want to give parents a safe and loving environment for every scholar that enter our care. All of our staff have had a background check conducted with the FBI, all are certified in CPR, First Aid, Bloodborne Pathogens, food handlers, and COVID 19 precautions.

We Play Too!! has an open door policy, where every parent has the right to view their scholars records, view Texas minimum standards (which is viewable online), the most recent licensing inspection, and has the right to report child abuse and or neglect. We Play Too!! Is located in a gang free zone. Every parent has the right and has received a copy of the operational policies that will be emailed as well as reading this copy. Parents have the right to know where the nearest fire, police, and DFPS office is located. We Play Too!! Does Not own or have any pets on the premises.

We Play Too!! Hours of operation are from 7am-5:30p Monday-Friday. We do have outside hours that can be discussed with the owner Mrs. Angela.

For health and safety of all scholars We Play Too!! Will conduct a temperature check at the door upon arrival, if you Or your scholar has a temperature of 99.5 degrees or higher they will Not be allowed to stay and there will be no refund or credit on the amount paid. If your scholar is at the center and begins to vomit or has diarrhea, we Cannot care for them.

We Play Too!! For safety reasons we must have a mobile number on file for the person dropping off their scholar and we must know the person whereabouts who will dropping off the scholar for that day. We know that discipline can be a tough job for any parent. Here at We Play Too!! We Will Not use any form or corporal punishment towards any scholar, we will Not withhold food

or comfort from any scholar. If the scholar exhibits any form of misbehavior, we will allow the scholar to refocus in our quiet area. If a scholar is unable to control his or her behavior, we will contact a parent, or the emergency contact and the scholar must be picked up within 30mins. For the safety of other scholars and staff we reserve the right to terminate care for any scholar that the staff sees fit.

We Play Too!! Does offer healthy and USDA approved meals and snacks for an additional \$2 for the day Per scholar. If your scholar is in attendance during Any meal or snack you Must bring them a meal or snack, or one Must be purchased from us.

We Do Not administer Any medications whatsoever, If your scholar needs any medications then they must be administered prior to be dropped off. If your scholar needs medication while in our care you must have a designated person administer the medication. We do not care for children who are in diapers or pull ups for any reason.

**THERE ARE NO REFUNDS ON UNUSED TIMES or EARLY PICKUPS**

We offer care in 30 min intervals. We do understand that plans may change, therefore we have a system that can help you avoid late fees. If you are requiring any additional time, you Must communicate with us 30mins prior and we will extend your pickup time by 5mins Free of charge. If you contact us less than 30mins there will be a \$10 fee for an additional 30 mins or \$15 for an additional hour that Must be paid over the phone with a credit/debit card or cash app. Late fees are \$1 per minute that must be paid before we release your scholar to you and can be paid over the phone with a credit/debit card or via cash app.

**THERE ARE NO REFUNDS ON UNUSED TIMES or EARLY PICKUPS**

If you fail to pickup your scholar after business hours we will contact your emergency contact, if we are unable to contact a parent or emergency contact within 15mins of the first call, we will contact Harker Heights police dept and Department of Family and Social Services and transfer your scholar into their care.

We are required by law to release a scholar to their parent if their name is listed on the paperwork. If there are any changes legally, we must have the proper court documents to have on file. We can not accept a change, verbally, by text, or email.

In case of an emergency and we need to evacuate the building, we will go to the Harker Heights Skating ring located at 205 Cov drive Harker Heights, TX 76548 and their contact number is 254-669-8852. We will call and text parents of the situation and location of where we are.

In case of tornado, lockdown, or inclement weather we will notify parents two ways by phone call and text message and move all scholars to the kitchen area with doors locked and lights off and call 911 if emergency services are needed.

**Release of Liability:** I hereby agree to release We Play Too!! Staff, premises, representatives, and agents of all claims, causes, rights of action, and liability to any injury to my scholar, resulting from any cause while at We Play Too!! I understand We Play Too!! Has no limited liability insurance and I'm bringing my scholar at my own risk.

**Please initial and date each section**

- ♥ If I require care for my scholar payment is due at the time of request  
\_\_\_\_\_
- ♥ I have read and understand the Drop In policies for We Play Too!! \_\_\_\_\_
- ♥ If we have reserved a space for your scholar and you No-Show there will be a \$10 No Show fee added to your account at your next drop off \_\_\_\_\_
- ♥ If you reserve care for your scholar and you are 10 mins late Without notice, your time will be forfeited and care will be offered to the next family, If you are late and Have notified us your time Will NOT be extended and your pickup time will remain the same \_\_\_\_\_
- ♥ Any time needed outside your contracted time for the day will result in an additional fee depending on the time needed \_\_\_\_\_
- ♥ If my scholar is attending the center during any time during a meal time, I must provide a meal or snack or I must purchase the meal plan from We Play Too!!for \$2 \_\_\_\_\_

\_\_\_\_\_  
**Parent Name Printed**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**We Play Too!! Staff Name**

**Registration Paid On:** \_\_\_\_\_ **Amount of Registration:** \_\_\_\_\_

**Next Registration due:** \_\_\_\_\_

**Next Registration due:** \_\_\_\_\_

**Next Registration due:** \_\_\_\_\_