



## Parent's Rights

This form provides the required information per Chapter 42 of the Human Resource Code (HRC) Section 42.04271.

**Directions:** Parents will review these rights upon enrolling their child.

### Rights of Parent or Guardian

**A parent or guardian of a child at a child care facility has the right to:**

- (1) enter and examine the child care facility during the facility's hours of operation without advanced notice;
- (2) review the child care facility's publicly accessible records;
- (3) receive inspection reports for the child care facility and information about how to access the facility's online compliance history;
- (4) obtain a copy of the child care facility's policies and procedures;
- (5) review, at the request of the parent or guardian, the facility's:
  - (A) staff training records; and
  - (B) any in-house staff training curriculum used by the facility;
- (6) review the child care facility's written records concerning the parent's or guardian's child;
- (7) inspect any video recordings of an alleged incident of abuse or neglect involving the parent's or guardian's child, provided that:
  - (A) video recordings of the alleged incident are available;
  - (B) the parent or guardian of the child does not retain any part of the video recording depicting a child that is not their own; and
  - (C) the parent or guardian of any other child captured in the video recording receives written notice from the facility before allowing a parent to inspect a recording;
- (8) have the child care facility comply with a court order preventing another parent or guardian from visiting or removing the parent's or guardian's child;
- (9) be provided the contact information for the child care facility's local Child Care Regulation office;
- (10) file a complaint against the child care facility by contacting the local Child Care Regulation office; and
- (11) be free from any retaliatory action by the child care facility for exercising any of the parent's or guardian's rights.

I acknowledge I have received a written copy of my rights as a parent or guardian of a child enrolled at this facility.

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

### Resources

Facility Information and Online Compliance History: <http://txchildcaresearch.org>

Child Care Regulation Contact Information: <https://www.hhs.texas.gov/services/safety/child-care/contact-child-care-regulation>



## TRS PARENT/ FAMILY ORIENTATION CHECKLIST

Child Enrolled: \_\_\_\_\_

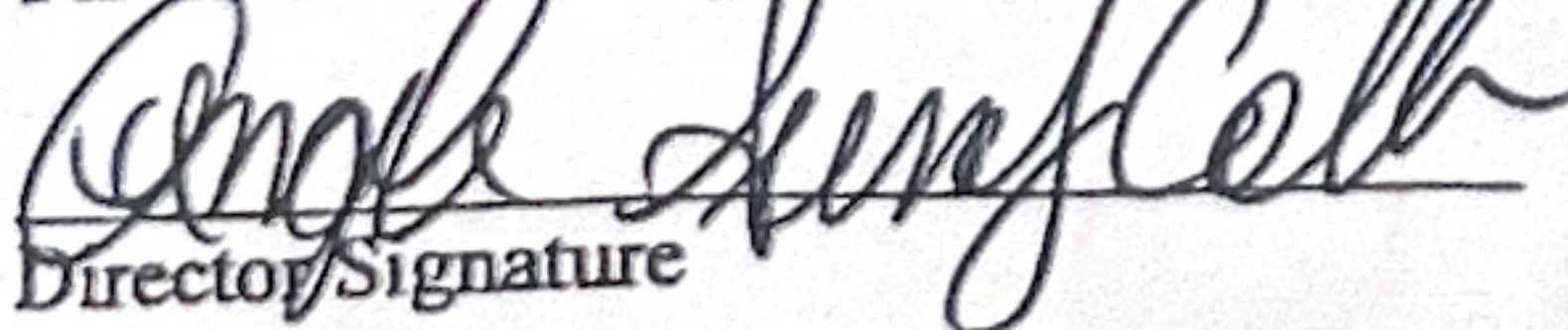
Date of Enrollment: \_\_\_\_\_

Welcome to We Play & More LLC. As is our policy, we require an orientation to our center, our policies and procedures, and information that will be helpful as we begin our relationship with your child.

The following items were discussed: *(please initial each item)*

- \_\_\_\_\_ 1. Tour the facility
- \_\_\_\_\_ 2. Introduction to teaching staff
- \_\_\_\_\_ 3. Parent/Family visit with the classroom teacher
- \_\_\_\_\_ 4. Overview of Family Handbook
- \_\_\_\_\_ 5. Policy for arrival & late arrival
- \_\_\_\_\_ 6. Opportunity for an extended visit in the classroom by both parent/family and child for a period of time to allow both to be comfortable
- \_\_\_\_\_ 7. An explanation of Texas Rising Star Quality Certification is provided
- \_\_\_\_\_ 8. A statement encouraging parent/family to inform the early learning program of any elements related to their CCS enrollment that the early learning program may be able to help with
- \_\_\_\_\_ 9. An overview of family support resources and activities in the community
- \_\_\_\_\_ 10. Information on child development and developmental milestones
- \_\_\_\_\_ 11. A statement informing parents/families of the significance of consistent arrival time. Children should arrive before the educational portion of the program begins to limit disruption. Consistent routines prepare children for the transition to kindergarten.
- \_\_\_\_\_ 12. Statement is shared with parents/families regarding limiting technology use on-site (e.g., refrain from cell phone use). To facilitate better communication between the parents/families and caregiver and the parents/families and child, it is best if parent/family is not distracted by use of electronic devices while at the center/home.
- \_\_\_\_\_ 13. Statement is shared with parents/families reflecting the role and influence of families.

Parent/Guardian Signature



Director Signature

\_\_\_\_\_  
Date of Orientation

\_\_\_\_\_  
Date of Orientation

Revised August 2022